

WISCONSIN FIGURE SKATING CLUB VOLUNTEER POLICY

Last review date: 5/24/2023

Purpose: The Wisconsin Figure Skating Club (WFSC), relies exclusively on volunteers to carry out club activities. Without the dedication and support of our members, the WFSC would not be able to operate and provide services.

Accordingly, WFSC implements annual volunteer requirements to ensure all skating families contribute a portion of their time and talents to sustain events that support our skaters.

The membership year runs from July 1st through June 30th. Members must fulfill their volunteer requirement within this timeframe regardless of signup or renewal date.

1. Volunteer Requirements

a) Each family of a Home Club w/w/o a Subsequent member is required to contribute a minimum total of 10 hours.

b) Coaches, officials, seniors, adults, introductory, and collegiate members are not required to provide hours.

- Seniors, adults, and collegiate members are encouraged to volunteer as their schedules allow.

c) Home and Subsequent members who participate in a WFSC hosted test session are required to contribute a minimum of 1 hour at that test session.

- Seniors, adults, and collegiate members who participate in a WFSC hosted test session are encouraged to donate items toward hospitality, when applicable.

2. Skate Milwaukee

Each family of a Home Club member is encouraged to contribute a minimum of 3 hours. As an incentive, hours volunteered at Skate Milwaukee will count as 1.5 hours towards the member's required annual volunteer commitment.

3. Red, White and Blades

Red, White and Blades volunteer hours do not fulfill any part of your WFSC required hours.

4. Communication of Volunteer Hours

Opportunities and needs for volunteers will be communicated via email. It is the club members' responsibility to keep their contact info updated in Entryeze. Contact the Membership Chair if you are having any difficulties.

The Entryeze system will be used to record volunteer hours. If there is a discrepancy, the member is responsible for contacting the Volunteer Coordinator.

Failure of a member to confirm volunteer hours in a timely manner may result in volunteer hours not being credited.

5. Buy-Out Option for Volunteer Hours

Members will have the option to buy-out volunteer hours at the time of renewing or initiating membership at a rate of \$300 per family. There will also be the option to buy-out half of the volunteer hours at a rate of \$150; **BUT** you must volunteer the remaining 5hrs. **If a family chooses to Buy-Out all or part of their hours, they may do so by selecting the corresponding option in Entryeze at the time of registration; it will be noted as a Volunteer Buyout by the Membership Chair and passed to the Volunteer Chair.**

6. Unfulfilled Volunteer Hours

Any family who does not fulfill their volunteer requirement will be required to pay the buy-out price for remaining unfulfilled hours before the end of the skating season. Failure to pay the buy-out amount will result in the member being marked as “not in good standing” with WFSC and US Figure Skating. Members marked as “not in good standing” are unable to sign up for membership with the WFSC and/or any membership within US Figure Skating.

7. Volunteer No Shows

Volunteers who sign up, but fail to show up or fulfill their hours are VERY disruptive to an event. If a member cannot fulfill a volunteer commitment, the member must find a replacement and notify the Volunteer Coordinator. If a replacement cannot be found, the Volunteer Coordinator should be notified with as much advance notice as possible. No show volunteers who do not notify the Volunteer Coordinator in advance or provide a replacement will be assessed \$50 per hour within Entryeze at the discretion of the Board of Directors.